

# 2013 Inaugural Badin Hardaway Powwow Vendor Application

On the Web: [www.badin100.com](http://www.badin100.com)

Email: [info@badin100.com](mailto:info@badin100.com)

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Dear Vendor,

Thank you for your interest in the 2013 Inaugural Badin Hardaway Powwow scheduled for Friday, June 21st, and Saturday, June 22nd, 2013. Powwow hours will be from 6 p.m. to 10 p.m. Friday and from 12:30 p.m. to 10 p.m. Saturday. We are excited about the 2013 Inaugural Badin Hardaway Powwow and look forward to a safe, fun and profitable weekend for all. Enclosed within this file you will find the following vendor information:

- 1) Vendor Rules and Conduct Guidelines
- 2) Vendor Forms

***Please read all of this information carefully for requirements, updates and changes.*** Booth application deadline is April 30, 2013. Applications postmarked after April 30 must include a \$50.00 late fee to be considered. Booth space and utility access is limited and applications will be reviewed as they are received provided all appropriate fees and materials are included. We will not be able to hold booth space for incomplete or late applications. We limit both the number and types of vendors to allow for greater profit margin opportunities for everyone, therefore the prompt return of your application and paperwork is appreciated and beneficial. Confirmation of acceptance and any additional information needed for you to participate in the powwow will be mailed in early May.

Checklist of items to return to the 2013 Inaugural Badin Hardaway Powwow committee

*(Please keep a copy for your records):*

- 1) Signed copy of the Vendor Rules
- 2) Insurance Form with Liability Insurance Certificate for Food Vendors
- 3) Completed Vendor Application Form
- 4) Signed Stanly County Health Department (704-982-9171) Temporary Food Stand Evaluation (TFE) Checklist for Food Vendors
- 5) Signed Fire Code checklist for all Vendors
- 6) Mark electrical requirements
- 7) Photo of display (preferred if available)

All fees payable to Better Badin, Inc. (**Pay by cashiers check or money order only.**)

Mail to:

Better Badin, Inc  
PO Box 516  
Badin, NC 28009

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Powwow Dates: June 21<sup>st</sup> and 22<sup>nd</sup>, 2013

Application Deadline: April 30, 2013

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_ Evening Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Federal/State Tax ID: \_\_\_\_\_ Web Site Address: \_\_\_\_\_

Commercial Vendor: Yes/No

Food Vendor: Yes/No

Arts & Crafts Vendor: Yes/No

Church/Civic/Informational: Yes/No

(All Vendors) List major items for sale:

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(Food Vendor) List major menu items:

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(Art & Craft Vendor) List sample of items for sale (handmade):

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(Church/Civic/Information Vendor) Description of information or service you will offer:

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**Absolutely No guns, mock guns, silly string, stink bombs, pop rocks, play  
cigarettes or projectile items permitted**

Tax-Exempt ID# \_\_\_\_\_

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## FEE and SPECIFICATION calculator:

### Vendor booth space sizes:

- Food Vendors: 15-feet x 20-feet including tongue of trailer (\$175)
- Art/Craft/Church/Civic/Commercial Vendors: 10-feet x 10-feet (\$50)
- 10-feet x 20-feet (\$85)

Food: Number of spaces x \$175 = ..... \$ \_\_\_\_\_  
Art/Craft/Church/Civic/Commercial: Number of spaces x \$50 (or \$85) = ..... \$ \_\_\_\_\_  
Utility: Number of 120Volt/20amp circuits needed x \$20 = ..... \$ \_\_\_\_\_  
Utility: Number of 240Volt/50amp circuits needed x \$40 = ..... \$ \_\_\_\_\_  
Insurance: (Commercial Vendors with no Certificate of Liability) x \$125 = ..... \$ \_\_\_\_\_  
Late Fee: Add \$50 if postmarked after April 31: ..... \$ \_\_\_\_\_  
Total Enclosed: ..... \$ \_\_\_\_\_

The following items must be included with your application:

- 1) Insurance Certificate (Food Vendors must provide own insurance)
- 2) Signed copy of Vendor Rules
- 3) Number of 120volt/20amp circuits needed
- 4) Number of 240volt/50amp circuits needed
- 5) Signed copy of Fire Code Requirements
- 6) Signed copy of Stanly County Health Department Temporary Food Stand Checklist
- 7) Photo of display (if possible)

All fees (cashiers check or money order only)

Payable to:

Better Badin, Inc.  
PO Box 516  
Badin, NC 28009

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### VENDOR CHECK-IN:

Please report to the powwow field directly across from the Town of Badin boat launch/landing on Badin Lake off N.C. Highway 740. You will also be assisted by a Vendor Committee representative upon your arrival to find your designated space.

### POWWOW HOURS:

The 2013 Inaugural Badin Hardaway Powwow will operate from 6 p.m. to 10 p.m. Friday and 12:30 p.m. to 10 p.m. Saturday. All booths are required to stay open during all ceremonial powwow hours. You may request a variance for permission to shut down your booth during powwow hours if deemed absolutely necessary by Better Badin Inc. officers approval; HOWEVER, no vendors will be allowed to breakdown and physically leave the powwow area prior to closing on either day. This applies to Church and Civic groups as well. Due to safety concerns, the powwow area will remain restricted to approved vehicle access during ceremonial powwow hours Friday and Saturday. Exhibitors are responsible for set-up and dismantling of their booths in designated areas.

### SET-UP TIMES:

Friday, June 21<sup>st</sup>: 8 a.m. to 4 p.m. \*

\*Food vendors must be unloaded and in place by Noon Friday - Failure to do so without express consent from Better Badin Inc. officers may result in an additional late fee penalty of \$50 or dismissal from the powwow and forfeiture of any and all fees. All vendor vehicles must be in designated parking areas during ceremonial powwow hours.

### SAFETY:

**POWWOW SAFETY IS VITAL TO ALL OF US!** It is important that we all work together to have a safe and fun 2013 Inaugural Badin Hardaway Powwow. The Stanly County Fire Marshal will inspect all vendor booths for compliance with the North Carolina Fire Prevention Code. Please review the Fire Code Requirements included in your vendor information package. Absolutely No Vendor will be permitted or allowed to sell guns, mock guns, pop rocks, silly string, stink bombs, play cigarettes, inappropriate adult materials or related items, etc. The 2013 Inaugural Badin Hardaway Powwow and Better Badin Inc., reserve the right to ask any vendor to discontinue the sale of any items deemed inappropriate on the days and evenings of the powwow. Food Vendors will be inspected Friday by 4 p.m. by a representative of the Stanly County Health Department and must comply with all requirements to receive a Food Handling Permit. Neither the 2013 Inaugural Badin Hardaway Powwow nor Better Badin Inc. is responsible nor liable for the failure of any vendor to comply with health, safety or other requirements and fees will not be refunded for failure to pass any related inspections.

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## UNLOADING:

Bring as few vehicles as possible into the powwow area. Your cooperation is appreciated in advance.

## PARTICIPANTS:

Only those who complete a Vendor Application, pay all applicable fees, provide Certificate of Insurance and receive approval by the 2013 Inaugural Badin Hardaway Powwow Committee may display and/or sell. All Food Vendors require a Health Permit.

## BOOTH SPACE:

Vendor booth space sizes are as follows:

Food Vendors: 15-feet x 20-feet including tongue of trailer (\$175)

Art/Craft/Church/Civic/Commercial Vendors: 10-feet x 10-feet (\$50)

10-feet x 20-feet (\$85)

Note on your Vendor Application if you require more space. Such requests will be considered but are unlikely. No tables, chairs, electrical cords, or other materials etc. will be provided. Booths will not obstruct or interfere with other booths. Spaces are assigned by the Inaugural Badin Hardaway Powwow Committee. There is no guarantee of receiving a particular or requested booth location.

## POWER:

120volt electricity is available for an additional fee and must be noted on your completed Vendor Application. A limited amount of 240volt 50amp electricity services are available for food vendors. This must be noted on your completed Vendor Application. If you do not list power requirements we cannot guarantee availability once you arrive.

## VENDOR CONDUCT:

It is the desire of the 2013 Inaugural Badin Hardaway Powwow Committee for all powwow vendors and participants to enjoy the weekend. For that reason we remind everyone all vendors are expected to conduct themselves in a professional and courteous manner when interacting with the powwow goers and fellow vendors. Inappropriate conduct will not be tolerated and will be addressed without delay. Vendors failing to modify their behavior will be asked to immediately shut down and secure their booth(s) to return at the close of the powwow to collect their belongings.

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## APPLICATIONS:

Application fees are non-refundable and food vendors are responsible for all health department requirements. The 2013 Inaugural Badin Hardaway Powwow Committee and Town of Badin are not liable for damages, injury or loss to any person or goods from any cause whatsoever. The 2013 Inaugural Badin Hardaway Powwow Committee or Town of Badin cannot be held responsible for any claims for damage, injury or loss arising out of or in connection with use of space or grounds in the powwow. The 2013 Inaugural Badin Hardaway Powwow Committee reserves the right to approve or prohibit all foods and will limit the number and types of food and vendor offerings at the powwow. All decisions of the 2013 Inaugural Badin Hardaway Powwow Committee are final. Be sure to review the checklist at the bottom of the Vendor letter before mailing. Only those who have completed the requirements will be allowed to participate in the 2013 Inaugural Badin Hardaway Powwow. You will receive a confirmation packet with instructions about the festival area.

My signature verifies that I have read and understand the agreement of participation:

*By checking the box below you are verifying your compliance with local Health Department standards*

I have called the Stanly County Health Department at 704-982-9171 for all requirements for obtaining a food-handling permit for the 2013 Inaugural Badin Hardaway Powwow.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Signature Date \_\_\_\_\_

(Be sure to make a copy of this signed agreement document for your records)

*- Congratulations -*

*You are well on your way to a fun filled weekend packed with powwow fun for all. We look forward to seeing you.*